



BADGEBOX

It's simple. It works!

Timesheets, Invoice and HR Management



The problem

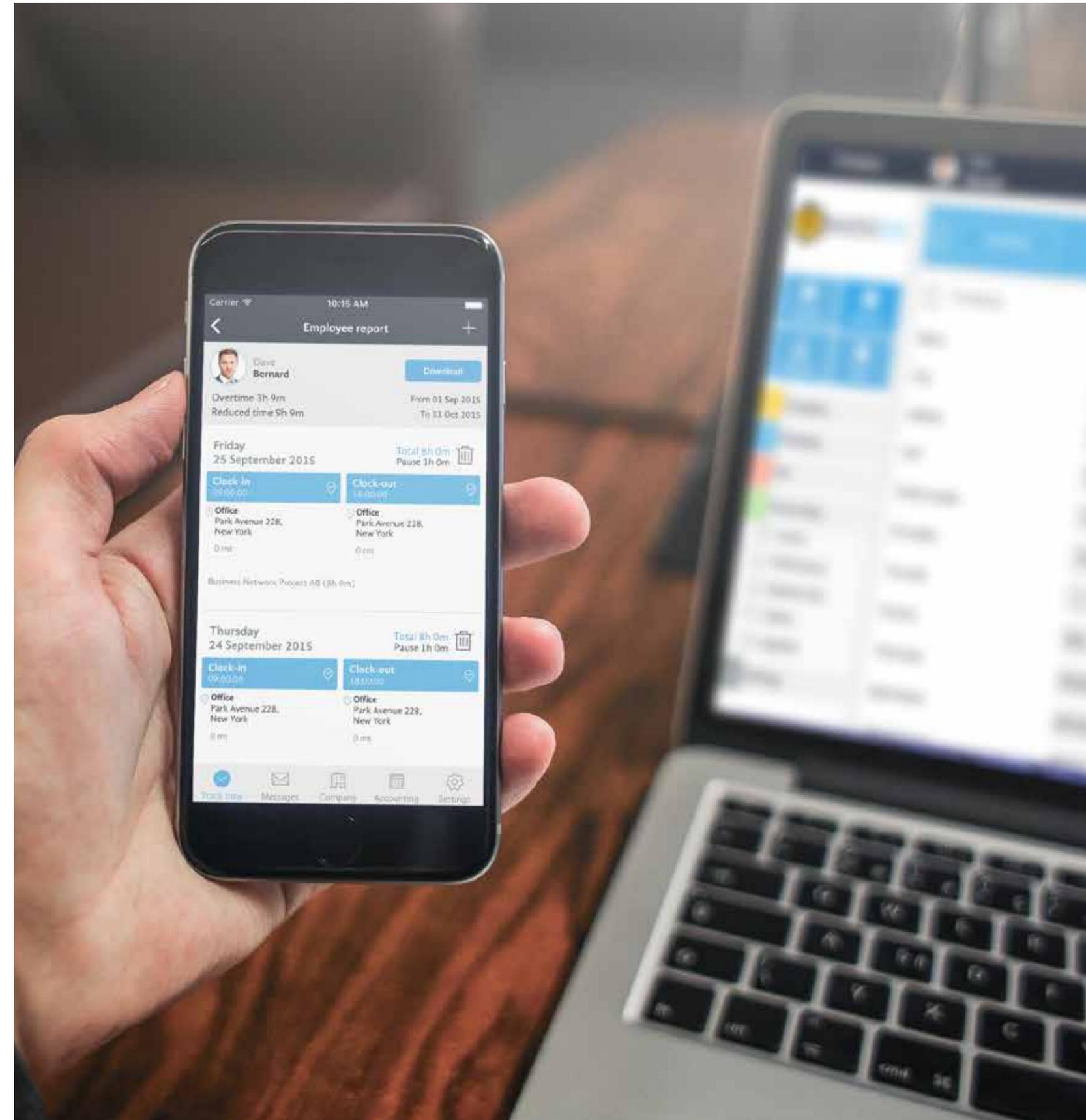
Traditional approach of human resource and administration management

- Disordered workflow management
- Difficulties in obtaining working hour data
- Poor structure flexibility
- Difficulty to manage employee in multiple locations
- Difficulties to verify the work done out of the office
- High operating and installation costs
- Poor organization of employee information

BadgeBox is the solution

Desktop and mobile platform that offers

- ✓ Time and place tracking
- ✓ Statistics and performance analysis
- ✓ Timesheet generation
- ✓ Invoice management and accounting
- ✓ Time-off request management
- ✓ Overtime calculation with personalized rules
- ✓ Cloud data sharing with your accountant
- ✓ Real time communication and task division



BadgeBox is an instrument that offers



Time tracking

Register your position via GPS/NFC and keep track of hours worked



Timesheet

Generate timesheet from just about anywhere



Invoice management

Manage your accounting in order to keep track of deadlines and payments



Security

All the data is encrypted and transmitted through safe channels



HR

Manage and automate holiday, sick leave, time-off and expense note requests



Performance

Control the progress of your tasks and maximize your profits



Organization

Organize appointments and events, manage meeting rooms and sync with your Google Calendar



Communication

Messaging, information sharing and real-time task division



Rules

Customize the work rules depending on the contracts, by adjusting them to value of hours worked or overtime

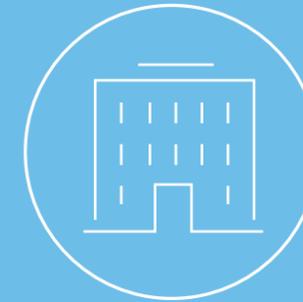
Who is this product for?

Freelancer



BadgeBox offers a freelancer an opportunity to automate processes like timesheet, invoice management and accounting via quick and user friendly interface. In addition to that, you can add your accountant who will have an access to control your financial performance.

Company



To an entrepreneur BadgeBox offers a better profit management for each task by identifying costs and revenues in real time. Thanks to time tracking via smartphone or clock-in station, BadgeBox offers an automatic time and place control. Moreover, features like Team, To-Do List, Documents and Requests give you a feeling as if you have the office in your pocket.

Available on all devices



APP STORE



GOOGLE PLAY



WINDOWS PHONE



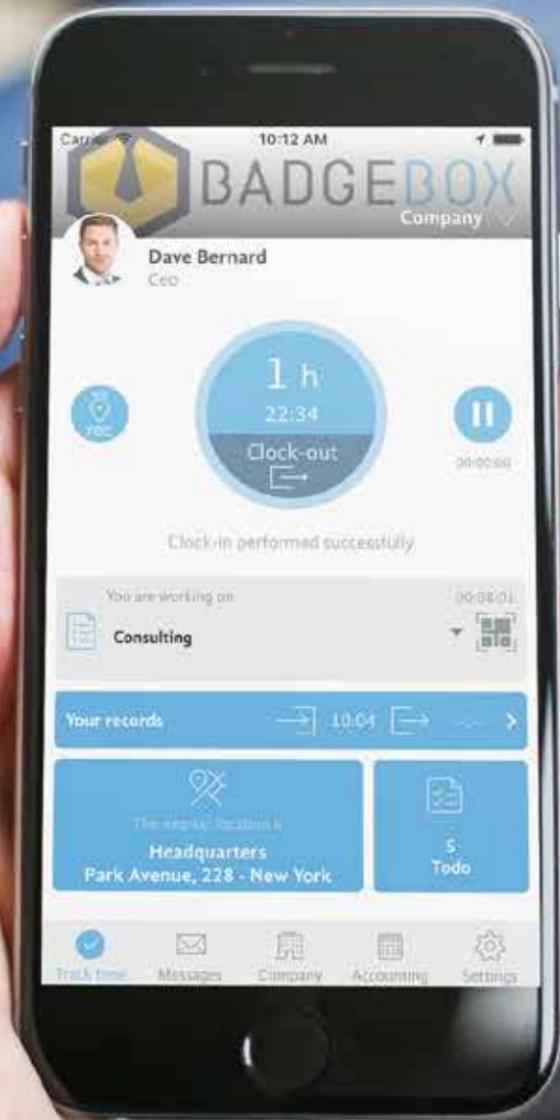
CHROME WEB STORE



WEBSITE

BadgeBox is available on all platforms, both mobile and desktop

Clock-in from anywhere

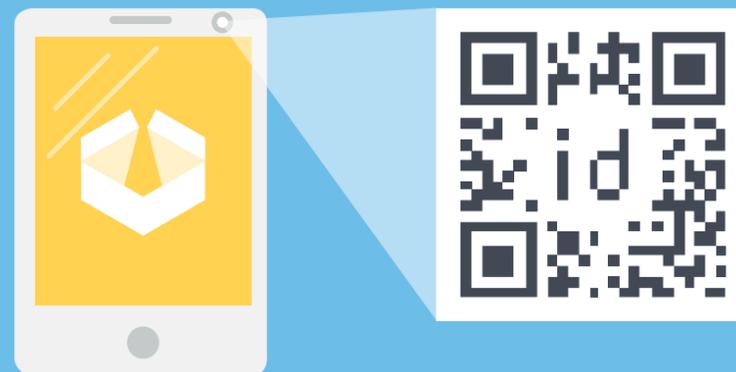


GPS and NFC

It is not necessary for the employee to be physically present in the office: home, client's office or a park can become a workplace. All it takes is a simple tap to clock-in or clock-out.



BadgeBox is versatile
Thanks to a fixed clocking position it is possible to clock in and clock out without a smartphone. In this case, each employee gets his own identification and QR code to be scanned at the entrance.



Clocking time from fixed device



Clock-in/Clock-out

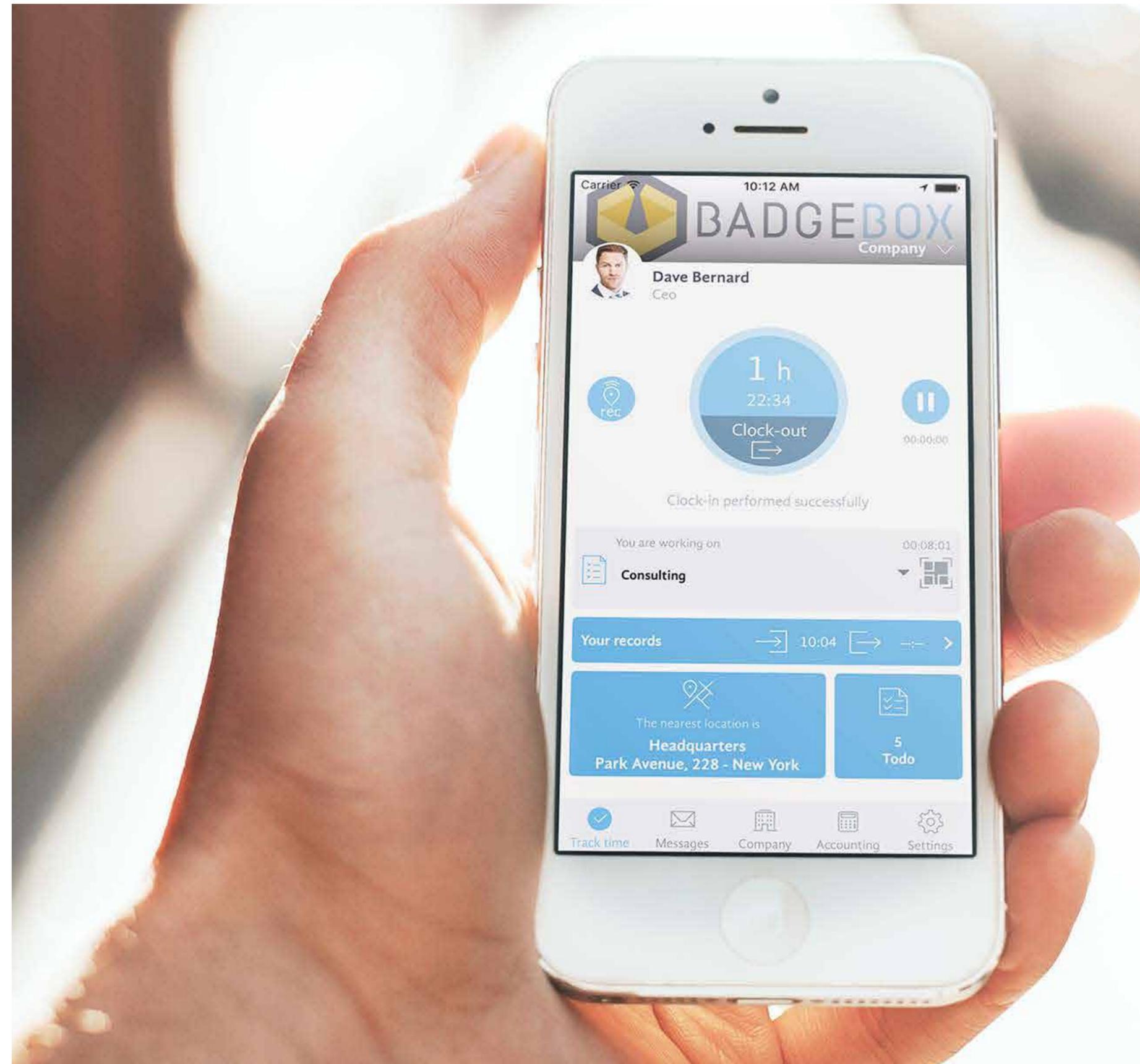
Clock-in and clock-out in one "tap"
Clocking work time was never so easy. Every time an employee clocks-in/out, the system verifies its locations thanks to GPS and NFC tags.



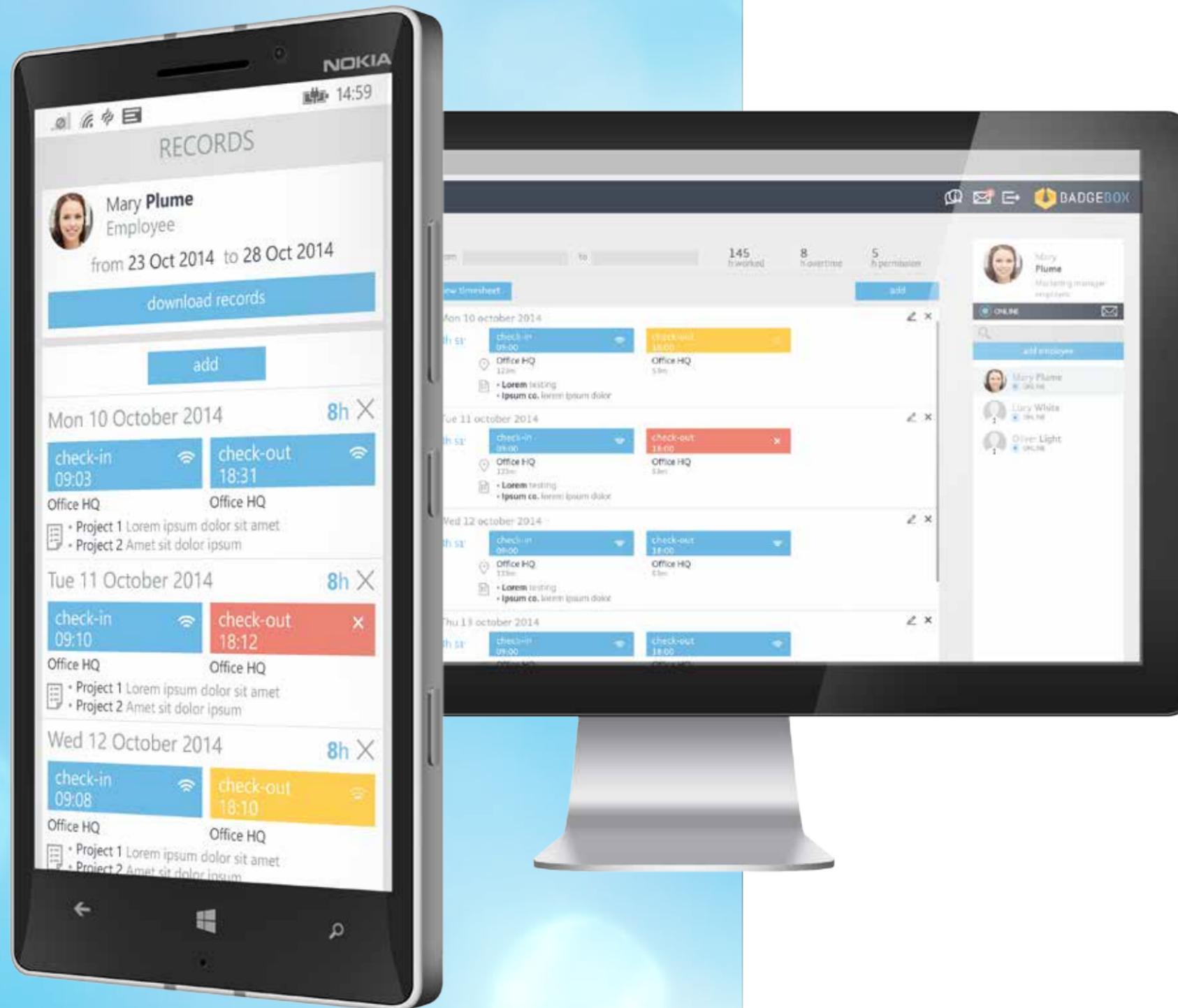
Clock-in
By clicking this button you start counting the work time



NFC
BadgeBox gives the possibility of clocking-in/clock-out via NFC



Attendance data



In this section it is possible to visualize worked hours, overtime, available time-off, gross cost per employee and revenues and costs related to a certain task. These information are assuring the report reliability and summarize attendance data, check in/out locations and employee's notes for the specific work day. All the data can be exported in Excel or PDF.



Report's reliability



Information about places and tasks conducted

Badge

Personal badge

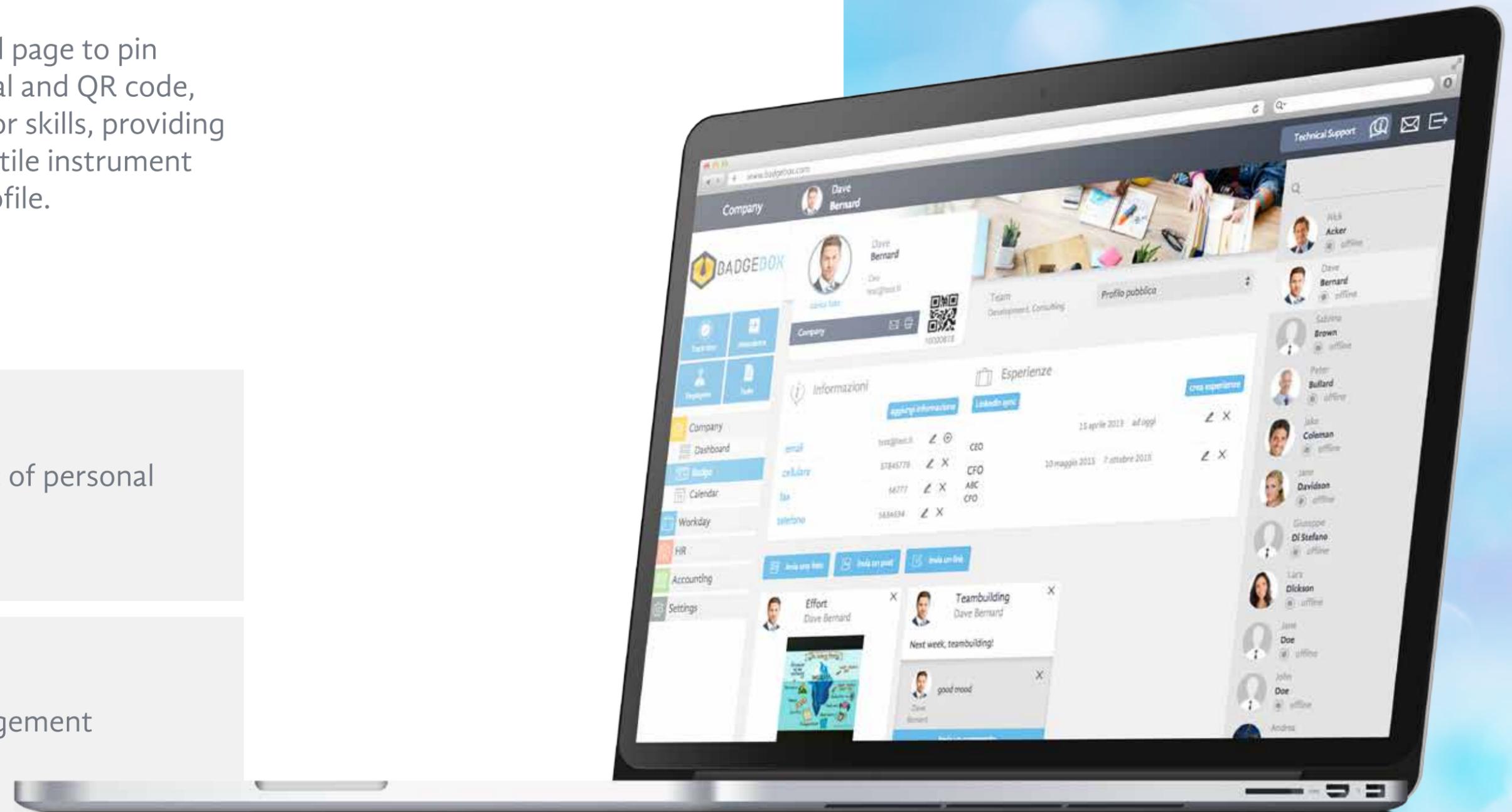
Each employee has a personal page to pin information, visualize personal and QR code, add work experience, teams or skills, providing in that way a useful and versatile instrument for drafting a professional profile.

Personal information

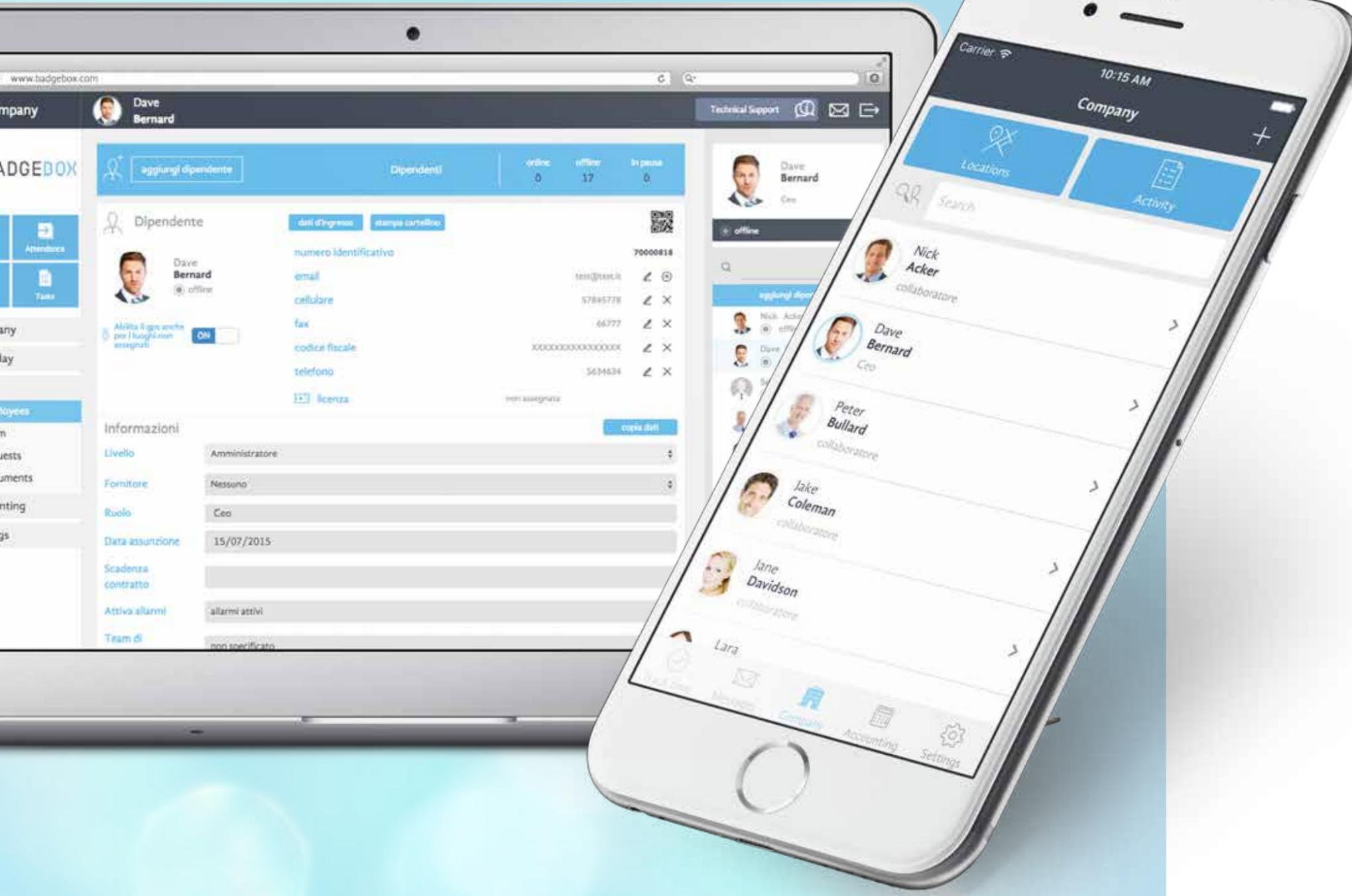
Insertion and management of personal information

Experience

CV visualization and management



Employees



Employee management

The administrator can visualize and modify the data related to the employee's profile. From the section "Employees" you can set all the information related to each employee and collaborator.

Enable device

Enable devices that can be used to access BadgeBox.

Assign location and team

Assign work locations, tasks and team.

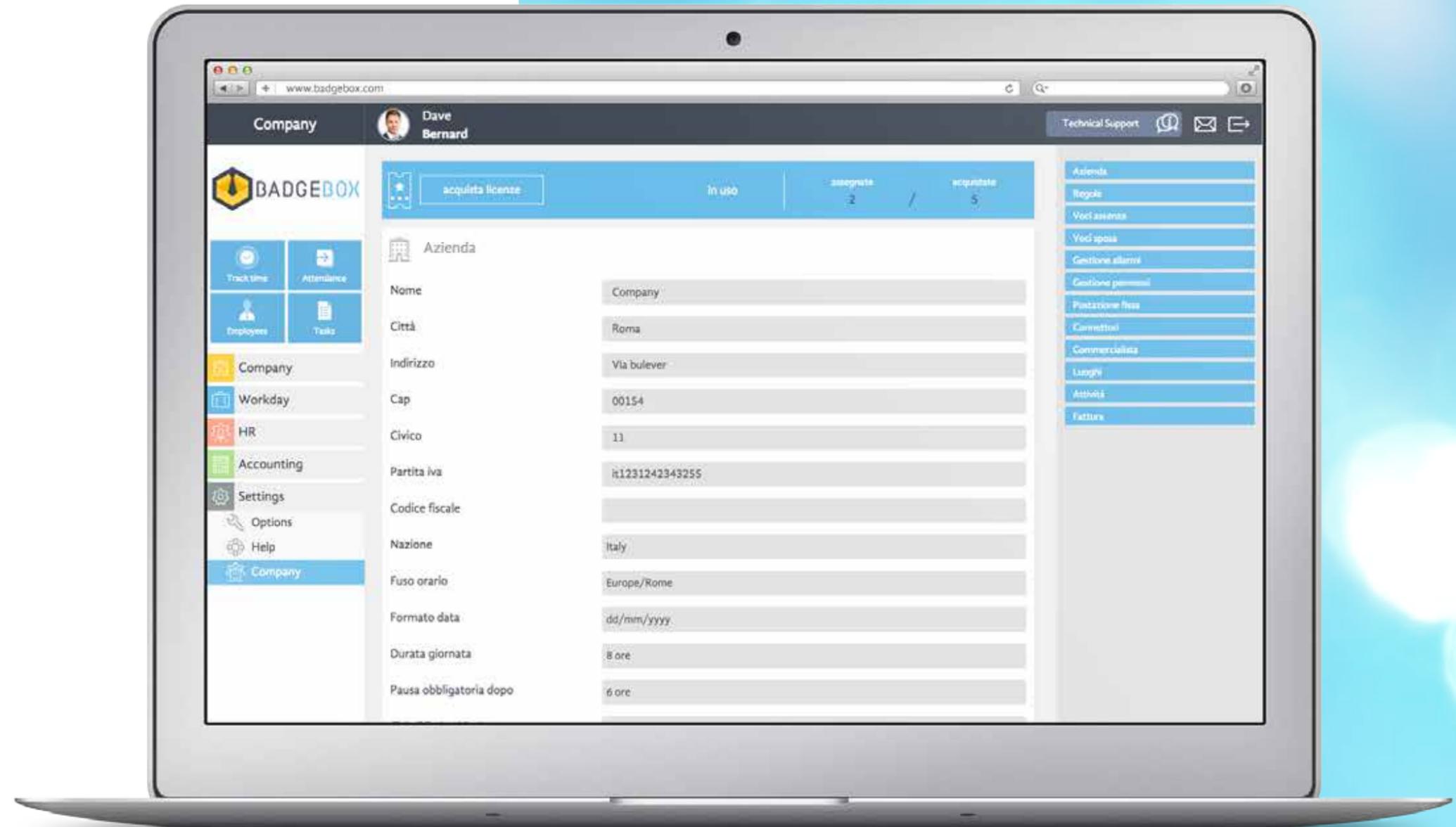
Company

Company management

From the section "Company", an administrator can control and adjust BadgeBox parameters in order to adapt his own company needs.

Rules and working schemes

Through a simple and intuitive panel, the administrator can define the working time, adapting it to the contractual forms of his employees.



Tasks and To Do



Tasks

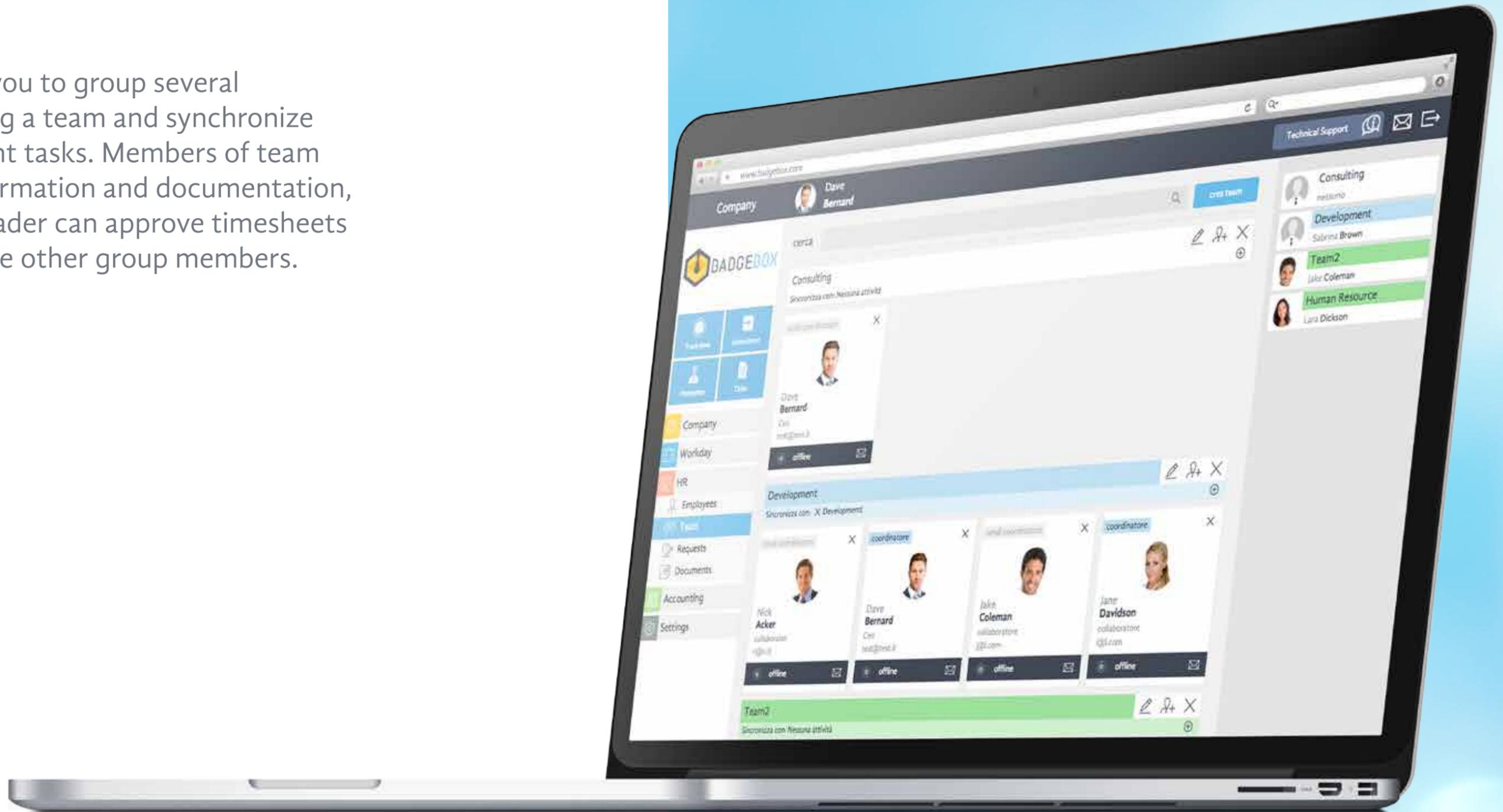
It is possible to assign tasks to each employee, in order to evaluate costs, revenues and performance of each project in real time.

To Do

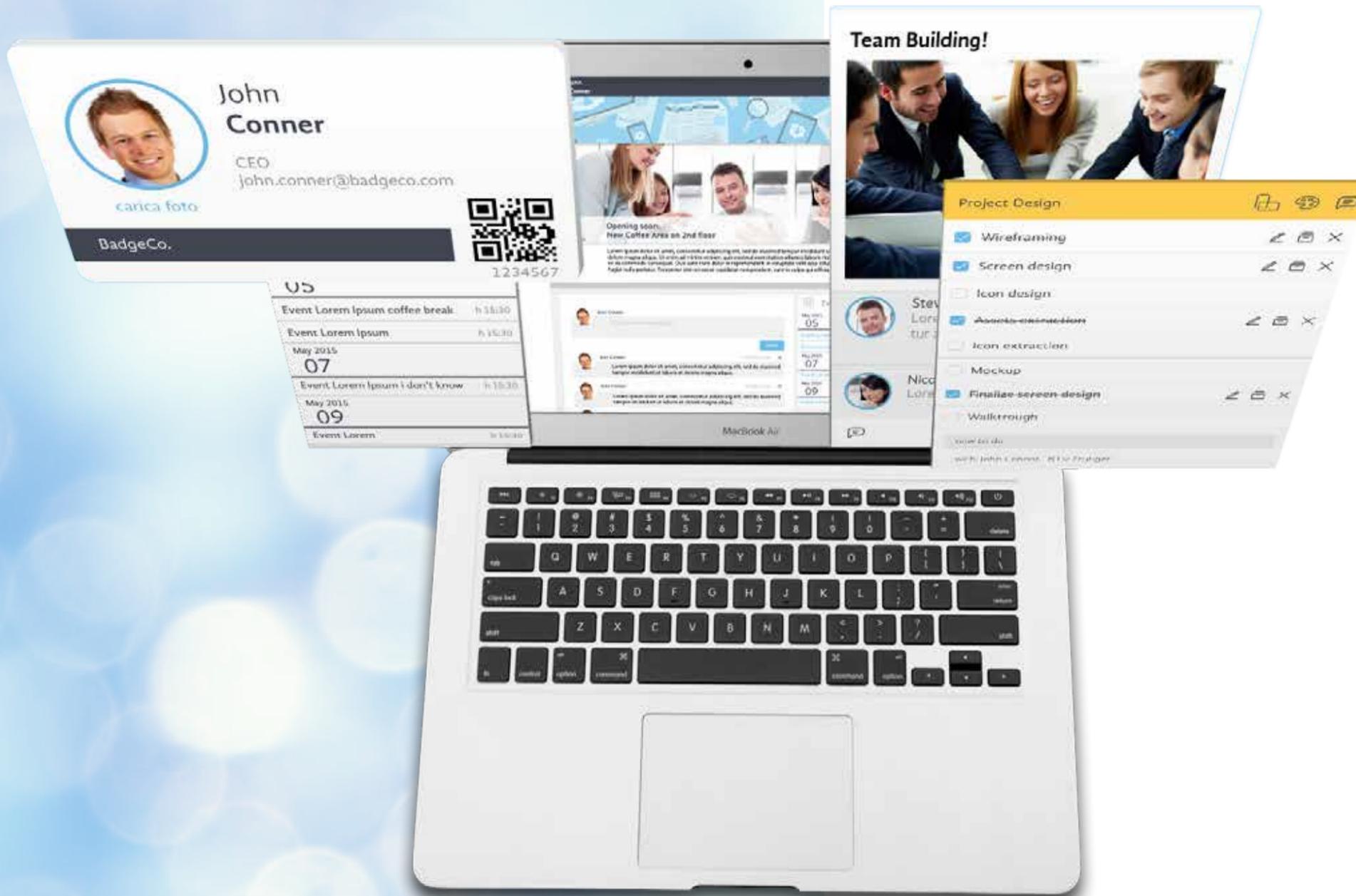
In order to manage all the tasks in the best possible way, it is possible to create different To Do lists, inspired with Scrum methodology, to be shared and distributed between employees.

Team

BadgeBox allows you to group several employees creating a team and synchronize them with different tasks. Members of team can exchange information and documentation, besides, a team leader can approve timesheets and requests of the other group members.



Communication



Messages

Thanks to messages, it is easy to communicate with other company employees.

Documents

It is possible to upload in cloud documents and files that are work related and share them in real time with colleagues.

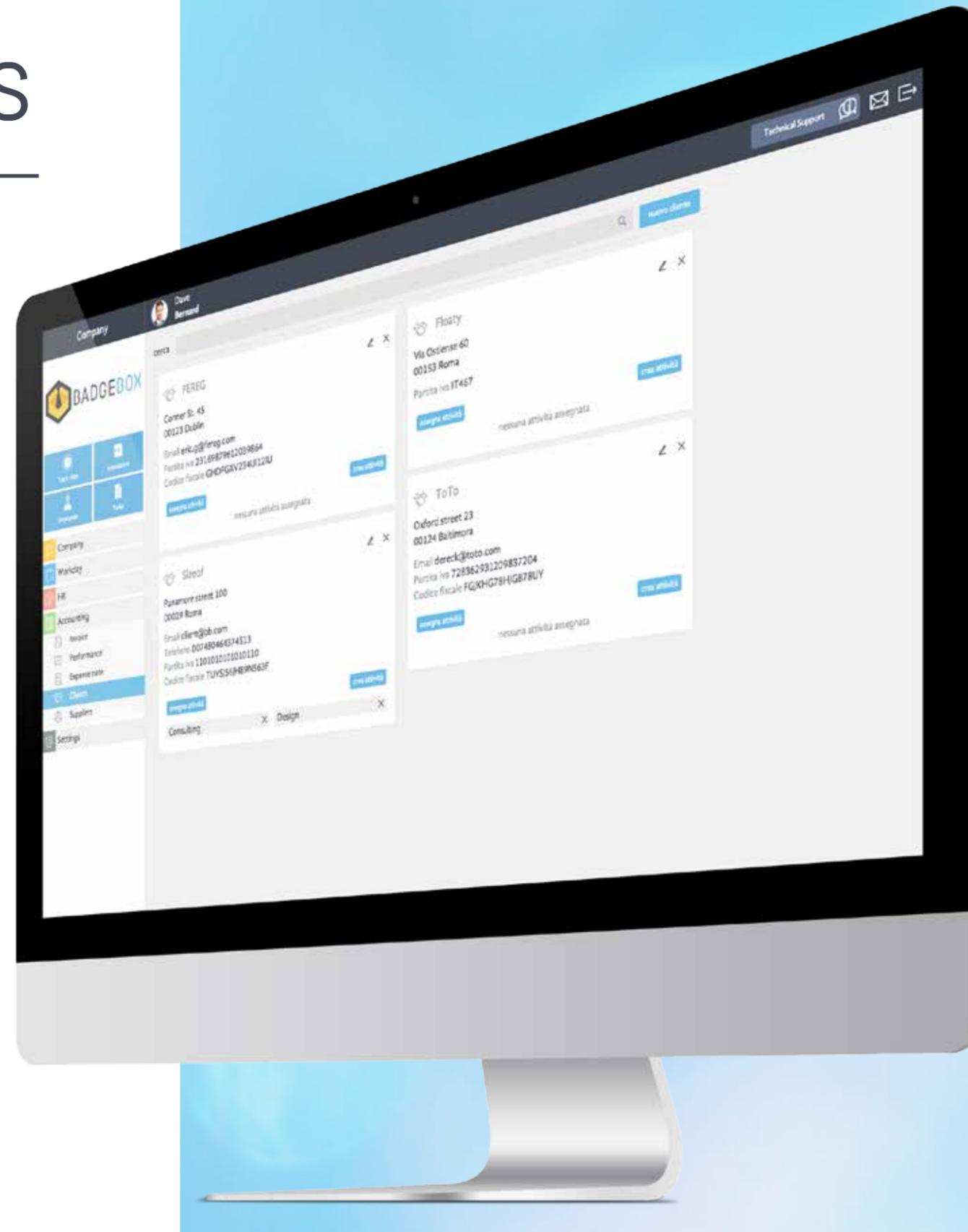
Dashboard

Dashboard offers you a visualization of worked hours, company's news and events.

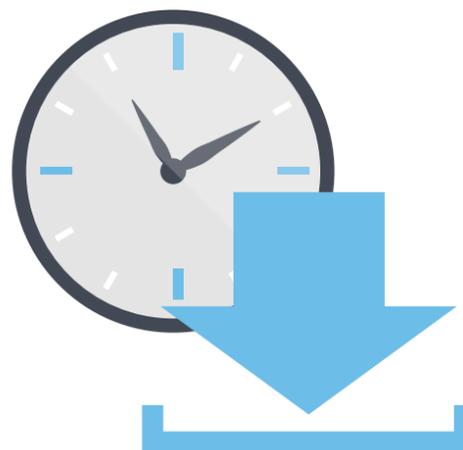
Clients and Suppliers

Client and Supplier management

From this section it is possible to manage your own customer and supplier database as well as to create business tasks associated with projects in progress.



Timesheet



Timesheet is always available
BadgeBox automates and improves timesheet drafting. With a click/tap it is possible to generate timesheet in Excel version that contains worked hours, overtime and reduced time for a selected period of time.
Once generated, the timesheet is being approved, manually or automatically, by one or more responsible persons, based on the settings defined by the administrator.
BadgeBox also keeps track of all generated timesheets by storing them for you.

Timesheet

Timesheet

Timesheet

from 12 October 2014
till 17 December 2014



Dave
Bernard

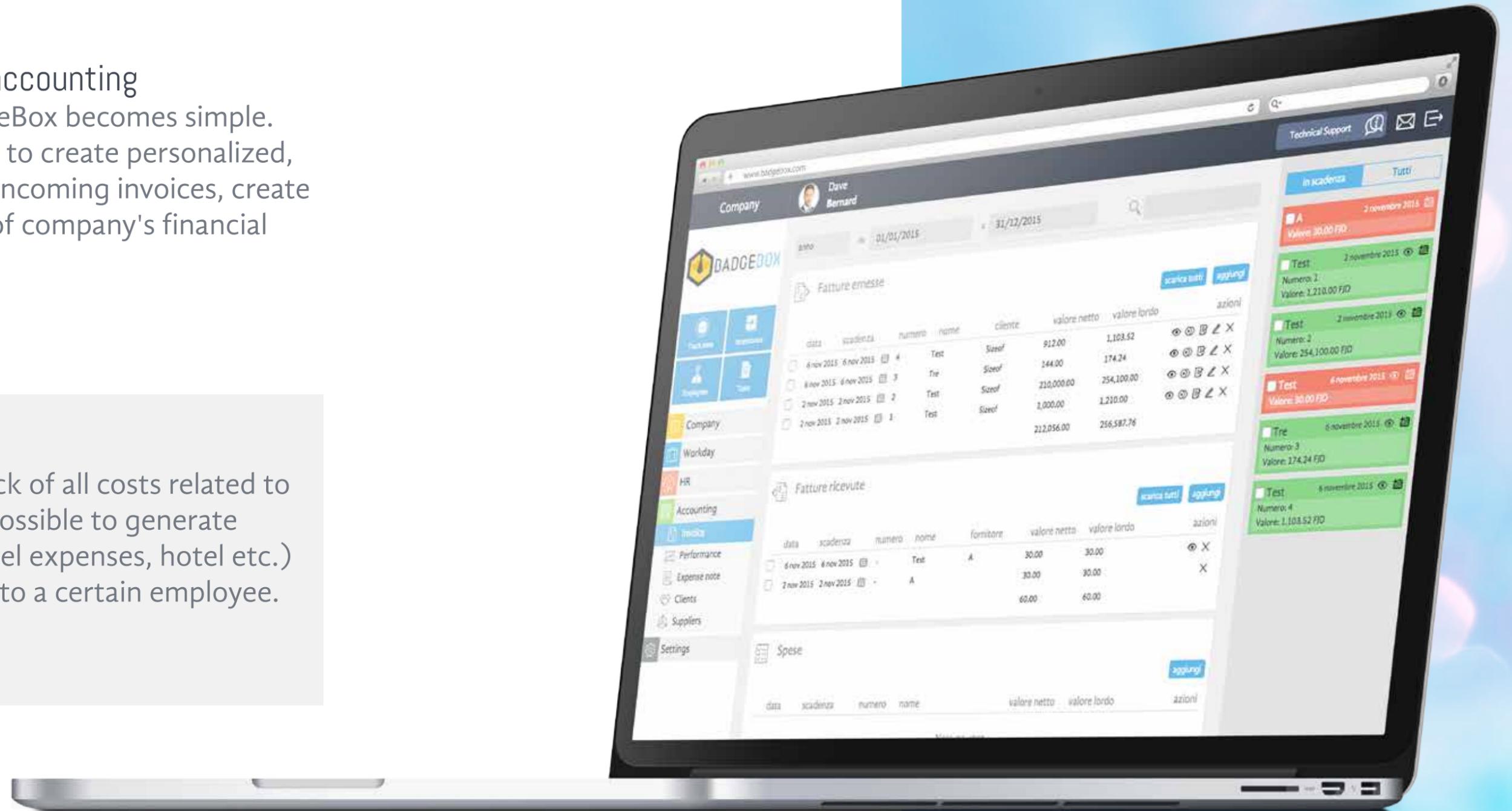
date	in	out	worked	overtime	permission	CUSTOMER1 Project lorem ipsum dolor	CUSTOMER2 Project lorem ipsum dolor	CUSTOMER3 Project lorem ipsum dolor
from 12/5/2014 till 17/6/2014			128	12	8	54	54	54
12/5/2014	09:00 12:00	10:00 18:00	1 6	1 0	1 1	1 6	1 6	1 6
13/5/2014	/	/	0	0	0	0	0	0
14/5/2014	09:00	18:00	8	0	0	8	8	8
15/5/2014	09:00	10:00	8	0	0	8	8	8
16/5/2014	/	/	0	0	0	0	0	0
17/5/2014	/	/	0	0	0	0	0	0
18/5/2014	09:00	18:00	8	1	0	8	8	8
19/5/2014	09:00	10:00	8	4	1	8	8	8
20/5/2014	09:03	11:34	4	0	0	0	0	0
21/5/2014	08:56	17:23	7	0	0	0	0	0
22/5/2014	09:00	18:00	8	0	0	8	8	8
23/5/2014	09:00	10:00	8	1	1	8	8	8

Accounting

Keep an eye on the accounting
Accounting with BadgeBox becomes simple. It takes a tap or a click to create personalized, new invoices or enter incoming invoices, create notes and keep track of company's financial state.

Expense note

In order to keep track of all costs related to a certain task, it is possible to generate expense notes (travel expenses, hotel etc.) and associate them to a certain employee.



Performance



Tasks and performance
Control in real time project's progress by visualizing all costs and revenues related to a certain task.



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